













Looking for Career Opportunity?

Strengthening of Primary Health Care in Indonesia (SOPHI) project & Indonesia Public Laboratory System Strengthening project (InPULS) is Hiring!

Available Positions

- Planning Coordinator InPULS
- **Procurement Coordinator InPULS**
- Finance Coordinator InPULS
- Procurement Assistant InPULS
- Planning Assistant SOPHI
- Procurement Assistant SOPHI
- Finance Assistant SOPHI

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Planning Coordinator

- Minimum Master's degree (S2) in Public Health/Medical
 Specialist/Doctorate (PhD) with at least a Master's degree in a health-related field
- 2. Min of 3 (three) years of experience in finance and/or planning.
- Preferably with experience in managing international grants/loans, particularly in the health sector.
- Preferably with experience in public health laboratory facilities, infrastructure, and equipment.
- Preferably with experience working with government institutions, private sector, NGOs, or international organizations in the field of planning and/or finance.
- Preferably with experience in preparing readiness criteria and other required documents for foreign loan projects.
- 7. Proficient in computer operations (e.g., Microsoft Office).
- Strong communication skills in both Indonesian and English (spoken and written).

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Procurement Coordinator

- 1. Minimum Master's degree (S2) in any major, preferably with an academic background in law.
- 2. Min of 2 (two) years of experience in procurement.
- 3. Preferably with experience in managing international grants/loans, particularly in the health sector.
- 4. Preferably with experience in public health laboratory facilities, infrastructure, and equipment.
- 5. Preferably with experience working with government/private/NGO/international institutions.
- 6. Must have a certification in goods and services procurement (Government Procurement or international).
- 7. Proficient in computer operations (e.g., Microsoft Office).
- 8. Strong communication skills in both Indonesian and English (spoken and written).

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Finance Coordinator

- 1. Minimum Master's degree (S2) in Economic/Accounting/ Management or other relevant fields.
- 2. Min of 3 (three) years of experience in finance/planning.
- 3. Preferably with experience in managing international grants/loans, particularly in the health sector.
- 4. Preferably with experience working in government/private/NGO/international institutions.
- 5. Proficient in computer operations (e.g., Microsoft Office).
- 6. Strong communication skills in both Indonesian and English (spoken and written).
- 7. Preferably a certification in Finance.

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Procurement Assistant

- Minimum Bachelor's degree (S1) in any major, preferably with an academic background in law.
- 2. Minimum of 1 (one) year of experience in procurement.
- Preferred experience with foreign grants/loans in the health sector is highly desirable.
- Preferred experience in public health laboratory infrastructure, facilities, and equipment.
- Experience working with government institutions, private sector, NGOs, or international organizations is preferred.
- Have a procurement certification (domestic and/or international) is an advantage.
- 7. Proficiency in using computers, especially Microsoft Office applications.
- Strong communication skills in both Indonesian and English (spoken and written)

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Strengthening of Primary Health Care in Indonesia Project (SOPHI) Project

Planning Assistant

- 1. Min Bachelor's degree (S1) in Public Health or Natural Sciences (MIPA).
- 2. Min 1 (one) year of experience in planning and/or finance.
- Preferably with experience in managing international grants/loans, particularly in the health sector.
- 4. Preferably with experience working with government/private/NGO/international institutions.
- 5. Preferably with experience in preparing readiness criteria and/or other foreign loan-related documents.
- 6. Proficient in computer operations (e.g., Microsoft Office).
- 7. Strong communication skills in both Indonesian and English (spoken and written).

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Strengthening of Primary Health Care in Indonesia Project (SOPHI) Project

Finance Assistant

- 1. Minimum Bachelor's degree (S1) in Accounting/Economics/Banking/ Management or other relevant fields.
- 2. Minimum of 1 (one) year of experience in finance.
- 3. Preferably with experience in managing international grants/loans, particularly in the health sector.
- 4. Preferably with experience working with government/private/NGO/international institutions.
- 5. Preferably a certification in Finance (Brevet A/B/C)
- 6. Proficient in computer operations (e.g., Microsoft Office).
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Strengthening of Primary Health Care in Indonesia Project (SOPHI) Project

Procurement Assistant

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